



## Conducts

### One Day Workshop On

# Microsoft Excel Macros (VBA) (Live learning with Laptop)

#### OBJECTIVES:

Participants will be able to understand the power of an Excel and the features of Excel in customizing requirements from the clients or day-to-day work. This course is designed for such advanced users of Excel who wish to step ahead of enhancing the built-in features, functions and formulae.

#### Take Away:

Upon successful completion of this course, the participants will be able to

- Work with Macros
- Create Multiple events in macros
- Generate Customized reports
- Work with data across sheets/workbooks
- Extract data and execute macros based on different criteria
- Work Extensively with Objects
- Customize VBA Methods
- Associate Events according to effective execution of every method
- Apply various design-time and run-time properties for objects

#### Participants :

All the persons who knows the advanced features like Logical function (If, And, Nested Ifs, Nested Function & Array Functions), Dynamic List or Table, Usage controls like Combo, List, Option button & etc. And who are all interested in writing coding & automation of excel sheets.



#### Course Content:

- Macros
  - Recording the Macros, Edit/Modify & Execute Macros
  - Create Shortcuts and associate Macros with Events and Controls
- VBA (Writing your own macro)
- Using the objects in Excel (Command, Option, Check, Scroll bar &Etc)
- Understanding the event-based options
- Understand Programming
  - Assignment Statements
  - Understand Conditional Statements (IF, Nested & Select Case)
  - Understand Loops
- Working with Objects
- Assigning control to macros
- Customizing QAT by macro
- Creating our own TAB in Ribbon
- Creating a user defined function
- Using VBA in Charts
- Creating Conditional charts
- Debugging and Error Handling
- Working with Add-Ins (xla files)



#### Mr S. Sathish Kumar, Microsoft Certified Microsoft Office Master.

Freelance Corporate trainer, Post Graduation in Commerce, Higher Diploma in Software Engineering, Diploma in RDBMS, Diploma in Tally, Diploma in C,C++, Diploma in Hardware, Diploma in Web designing, and Diploma in MS Project (Project Management), Diploma in Dot Net. Got Trained at Microsoft – New Delhi

Has over 16 year of Corporate Training experience, conducted more than 1000 training programme all over India in for more than 100 Companies like Allison Transmission, Amara Raja Batteries, Amur坦jan, Anabond, Asian Paints, Asahi Glass, ATOS, Bank of America, Blue Star, Catterpillar, Cavinkare, CRI Pumps, CUMI, CVRD Defence, Cynosure, Daimler, Dalmia Cements, Datafield, DB Schenker India Pvt. Ltd, Delphi TVS, Dietech India, Doosan, EAPL, E I Dupont India PVT LTD , Elgi Equipments Elsevier, Fenner India, Fomra, Frost n Sullivan, Gamesa, GKN Driveline, Godrej Saralee, HALE, Han Yang Automotive Pvt Ltd, Hansen Drives, Harita Seating, HCL, Hyundai i Glovis, Isha Homes, JKM (Dynamic Technologies), Komatsu India, Lucas TVS, Luk India, Maersk, Mahindra Research Valley, Mando India, Mate Motherson, Mitsubha, Mitsubishi, Orbis India, Packaging India, Parryware Roca, Pure Chemicals, Pyung HWA India Pvt Ltd, Rane Institute for Employee Development, Rane Break Linings Rane Madras Limited, Rane TRW, Regen Power Tech, RRB Energy Limited Energy, Saipem Projects (I) Pvt Ltd, Sakthi Office, Same Duetz, Sanmina - SCI, SFL, SRF Limited , TAKE Solutions Global LLP, Technip, Toshiba, TVS & Sons, TVS Sri Chakra, VA Wabag tech, Venus Home Appliances, Verizon, Volex Asia Interconnect, Winergy, Yalamanchili Products & Solutions Pvt Ltd.

#### TRAINING PROGRAMME FEE :

Rs. 3000/-per participant + 18% GST.

GSTIN : 33AFKPG7543M1Z5 SAC CODE : 999293 (Commercial Training and Coaching Services)

It Covers course Material, grand buffet Non veg. Lunch & refreshment

Cheque / DD drawn in favour of "Maxwell Centre for Industrial Training and Development".

#### Date and Time:

23rd February 2018

Saturday

9 am - 5 pm



#### Venue:

Quality Inn Sabari  
Thirumalaipillai Road,  
T Nagar, Chennai-600017.

#### For registration contact:

U. Mahalakshmi, Training Coordinator

New no.12, Old no. 35, V.P. Akilan Street, M.G.R. Nagar, Chennai-78.

Phone: 044-42616430 | 044-4203 3075, Cell: 09841985114 / 6

E-mail: admin@maxwellacademy.com | training@maxwellacademy.com

Website: www.maxwellacademy.com

Connect with Us on Social Media

